



TOWN OF POESTENKILL

38 Davis Drive / P.O. Box 210
Poestenkill, NY 12150
(518) 283-5100 Phone
(518) 283-7550 Fax

PLANNING BOARD

SITE PLAN REVIEW APPLICATION

Applicant Name: _____

Address: _____

Home Phone: _____ **Work Phone:** _____ **Cell Phone:** _____

Email Address: _____

Property Owner (if not applicant):

Name: _____

Address: _____

Home Phone: _____ **Work Phone:** _____ **Cell Phone:** _____

Email Address: _____

Signatures:

Applicant: _____ **Date** _____

Owner: _____ **Date** _____
(If different from applicant)

OFFICIAL USE ONLY :

Date Application Received _____ **Amount Received** _____

Preliminary:
_____ **APPROVED** _____ **CONDITIONALLY APPROVED** _____ **DENIED** **Date** _____

Final:
_____ **APPROVED** _____ **CONDITIONALLY APPROVED** _____ **DENIED** **Date** _____

Description of Proposed Use of Site:

Total Site Area (square feet or acres) _____

Anticipated Construction Time _____

Will development be staged? _____

Estimated cost of improvements \$_____

State and federal permits needed (list type and department):

Property Information:

Land Use District in which site is located:

- | | |
|--|---|
| _____ Residential (R) | _____ Hamlet |
| _____ Residential /Agriculture (RA) | _____ Commercial/Light Industrial (CLI) |
| _____ Rural Residential 1 (RR1) | _____ Natural Products (NP) |
| _____ Rural Residential 2 (RR2) | _____ Planned Development (PD) |
| _____ Flood Fringe Overlay (Flood Hazard Area) | |

Location of land parcel:

Tax Map Number: _____
(This information is REQUIRED on the application)

Additional Contact Information:

Site Planner:

Name: _____

Address: _____

Home Phone: _____ **Work Phone:** _____ **Cell Phone:** _____

Email Address: _____

Plot Engineer/Surveyor:

Name: _____

Address: _____

Home Phone: _____ **Work Phone:** _____ **Cell Phone:** _____

Email Address: _____

Attorney:

Name: _____

Address: _____

Home Phone: _____ **Work Phone:** _____ **Cell Phone:** _____

Email Address: _____

Other (consultants, etc):

Name: _____

Address: _____

Home Phone: _____ **Work Phone:** _____ **Cell Phone:** _____

Email Address: _____

Checklist of Materials That Must Accompany this Application:

Site Plan Review Application Fee

- See Planning Board Fee Schedule for current fee
- Make checks payable to Town of Poestenkill

Sketch plan -- 10 copies-- (for initial meeting only)

- An area map keyed to the real property tax maps, showing the parcel and all properties, subdivision streets and easements within 500 feet.
- A map of site topography at no more than 20 foot intervals.
- A general statement regarding soil conditions of the site referencing Rensselaer County Soil and Water Conservation Service soils study mapping.

Preliminary Site Plan -- 10 copies -- (for Preliminary only) containing:

- All items as specified in Town Code Chapter 102, Land Use, Article VII, Section 102-49, Application for preliminary site plan approval, for specific requirements for each use.

State Environmental Quality Review Full Assessment Form (for Preliminary only)

Final Site Plan -- 10 copies and 1 mylar-- (for Final only) containing:

- A final detailed site plan shall conform substantially to the approved preliminary site plan. It should incorporate any revisions or other modifications recommended by the Planning Board in its preliminary review.
- A record of application for and approval status of all necessary permits from federal, state and county officials
- Detailed sizing and final material specifications of all required improvements.
- An estimated project construction schedule.

Additional Applicant Costs Associated with this Site Plan Review Application:

- Cost of Public Hearing Notice in Town's newspaper of record
- Consultant costs (if applicable)
- Miscellaneous postage
- An invoice for these additional costs will be sent to the applicant as soon as possible after final action is taken on the requested subdivision. This invoice is due and payable immediately upon receipt.